Candidate CV Form

**Sections with \* must be completed.**

This form should be completed by, or in consultation with, the candidate where possible.

|  |  |
| --- | --- |
| Name\*  (family name in upper case; include title if appropriate) |  |

The Position

|  |  |
| --- | --- |
| Organisation/Entity\* |  |
| Position \*  (chair/member etc.) |  |
| Term\* |  |
| Payment\*  (per day /per year) |  |

How the Candidate Meets the Needs of the Position

|  |  |
| --- | --- |
| Skills and attributes the candidate will bring to the position\*  (e.g. business skills, community involvement, cultural awareness, regional perspective – as relevant to the needs of the position) |  |
| Possible conflicts of interest\* |  |
| Proposals for conflict management  (if applicable) |  |

The Candidate

|  |  |
| --- | --- |
| Name\*  (family name in upper case; include title if appropriate) |  |
| Address |  |
| Ethnicity(s) |  |
| Age range\* | <30 31-40 41-50 51-60 60+ prefer not to say |
| Gender\* | M F gender diverse prefer not to say |
| Current or most recent Employment\*  (specify position and employer, include years) |  |
| Government board appointments held\*  (current and previous, include years) |  |
| Private and/or voluntary sector board appointments held\*  (current and previous, include years |  |
| Qualifications and experience  (include significant work history and community involvement) |  |

Use further pages, if required.

Date: / /

Ethnicity, age and gender information is collected for statistical collation by Te Kawa Mataaho - Public Service Commission, Ministry for Women, and the Ministry for Ethnic Communities.